

# Venue Information Pack

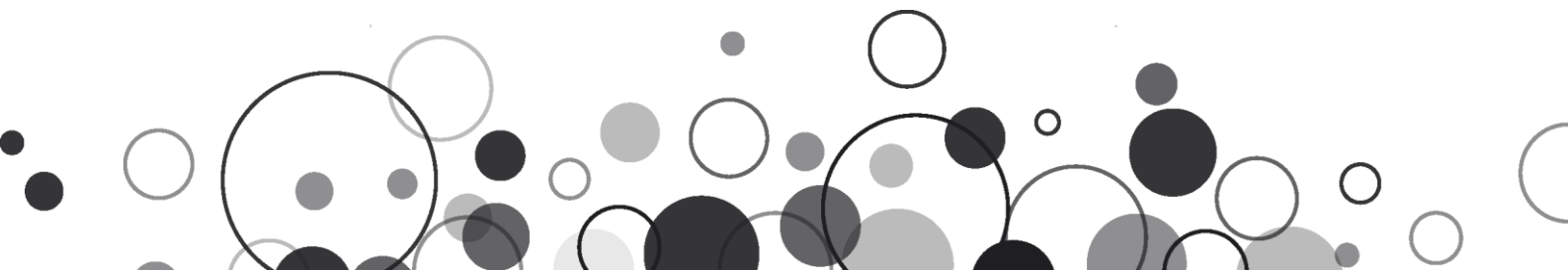
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## Other Staff:

Allan Hutson	Dance Coordinator
Angharad Phillips	Youth Arts Leader: Outreach and Schools
Carla Hovell	Box Office Assistant
Cathryn Baker	Youth Arts Leader: Youth Theatre and Community
Dominique Cadiou	Development Director
Donna Waterer	Head of Operations
Emme-Jane Greig	Participation Officer
Emily Winfield	Creative Producer
Euton Daley	CEO / Artistic Director
Erlinda Koshaj	Finance Officer
Gill Jagers	Head of Marketing, Sales and PR.
Joe Shuter	Duty Manager/Operations
John Wilkes	Business Director
Kirsty Price	Catering Supervisor
Natasha Godwin	Technical & Production Trainee
Nomi Everall	Youth Arts Leader: Technical & Production
Peter Hughes	Cafe Bar Assistant
Rose Brettingham	Cafe Bar Assistant
Yasmin Sidhwa	Head of Creative Learning
Yolanda Pulido Ignacio	Office Manager



## Introduction

Pegasus is a busy environment. It is a continually used, heavily programmed, multi-purpose site catering for youth and community activities most evenings and weekends as well as providing rehearsal or construction space for many visiting professional companies. Therefore, we would like to point out that any companies or individuals using the Pegasus site need to be flexible, patient and open to the demands of the site. This may mean moving materials. However, priority will be given to the company performing that day.

## Dressing Rooms

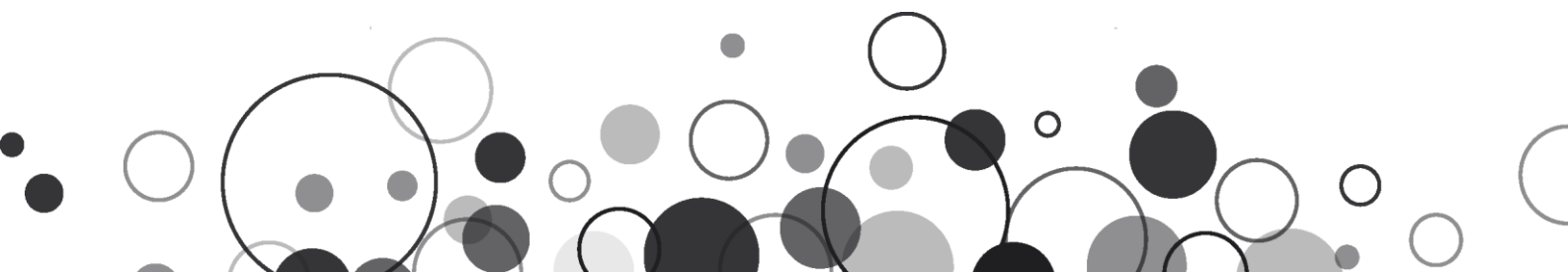
Pegasus has a flexible dressing room that can be configured as either one large room (suitable for 4 – 10 performers) or as two separate rooms (each suitable for 1 – 5 performers). The dressing room is located on the ground floor, close to the stage left wing. Each half of the dressing room has two dressing/make-up units (incorporating mirrors, suitable lighting, and storage for personal items / smaller props/costume items) and hanging space for costumes. Separate tables are available, and there is a selection of loose chairs in the room. Stage relay (video and/or audio) is available in the dressing room, and paging calls can be made specifically to the dressing room. Immediately outside the dressing room are two fully accessible toilets and two fully accessible showers, for the use of the performers. The dressing room will be available to the Company from your arrival until you depart. We ask that the Company leave the dressing room as they found it.

## Access to the buildings and Theatre

**Vehicles.** A car, van or lorry may be driven right up to the dock door which leads straight on to the stage (no stairs or ramps). The maximum size vehicle that can be driven directly adjacent to the dock doors is 25', 7.5 tonne lorry.

**Parking** Local on street parking is limited, but available; off street parking in the theatre site limited to a maximum of 5 cars / small transits – two of these spaces are normally reserved to disabled badge holders. Plenty of parking for bicycles, including sheltered parking at the rear of the theatre building.

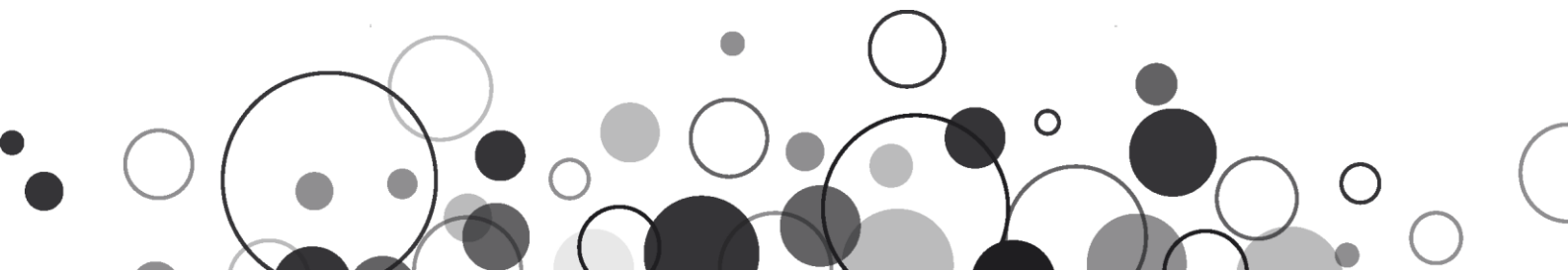
**Dock Doors** at ground level, large double door directly into stage left wing from the driveway. The opening is 2.3m high by 1.8m wide. Once the vehicle has been unloaded it will have to be moved to clear the driveway / Fire Exit gangway space.



# Venue Technical Details

## 1: Stage

<u>Dock Doors</u>	At ground level, large double doors. Opening is 2.3m (7'7") high by 1.8m (6') wide. Access direct into stage left wing from driveway, no stairs.
<u>Auditorium Capacity</u>	133 people
<u>Auditorium Colour</u>	Dark grey
<u>Stage Size</u>	Total width: 9.3m (discounting masking) or approx. 7.5m between legs in their normal positions Total depth: 7.4m (back wall to front row of seats) or approx. 6.3m from U/S blacks or cyc, to the toes of the front row of the audience! Height: 5.2m (floor to LX bars) or 4.2m (floor to underside of borders)
<u>Stage Floor</u>	Sprung wooden dance floor (extending fully into both wings). The main stage area can be covered with Black Rosco dance floor (total size: 8.3m wide x 6.4m deep). The stage is at floor level with a tiered auditorium.
<u>Wing Space</u>	Stage right: approx size 5.5m by 4.1m Stage left: approx size 5.3m by 4.8m
<u>Backstage crossover</u>	One does not exist, but can be accommodated by using black tabs set up to 1 metre from the rear wall. It is also possible to get from one wing to the other via the foyer / front-of-house corridor / back-stage corridor.
<u>Drapes/ Masking</u>	8 Black Legs 1.4 m width, 5.3 m drop. 4 Black Border 9.0m width, 1.0m drop. 1 Full set split Black Tabs on single tab track 1m from rear wall. 1 Full set split Black Tabs on crossover tab track (with pull cord on S/R) in line with the down-stage edge of the wings.  1 White Cyc - The Cyc bar is positioned just U/S of rear split tabs and so can be covered by tabs, but there is still a small gap for a crossover. Pre-rigging is required so please give notice.
<u>Miscellaneous</u>	Stage braces of assorted size Stage weights Access equipment consists of a Scaffold tower, Tallescope and 8 rung Zarges



## 2: Lighting Equipment

Power The main grid is hardwired to 10 Zero 88 Chilli Digital dimmers. There are three bars over the auditorium, and 5 bars over the stage, each with 12 sockets on them. The floor circuits (12 in each corner of the stage) are paired across the stage. All dimmed circuits have 15A sockets. Socapex outputs are available for every set of six circuits.

Total number of channels: 120 @ 10A (approx 2.4kW) per channel.

There are two non-dimmed circuits available at the stage right end of each lighting bar in the grid, and two in each corner of the stage. All non-dimmed circuits have 15A sockets.

Total number of non-dims: 24 @ 10A (approx 2.4kW) per non-dim.

Control Desk ETC Ion with: 2 DMX universes (total 1024 DMX addresses); up to 10,000 channels; 2x20 fader wing; two touchscreen monitors; mouse and keyboard; Radio Remote Focus unit.

ETC Express 125 with: 2 DMX universes (total 1024 DMX addresses); 125 channels; 24 submasters; 600 cues; 500 groups; effects with up to 100 steps each; two timed/manual fader pairs; diskette drive (accepts Express Offline information); monitor; cabled Remote Focus unit.

Luminaires

24	Selecon Rama 1kW fresnels
8	Selecon Acclaim 650W fresnels
4	ETC Source Four 750W zoom profiles (25°-50°)
22	ETC Source Four 750W fixed profiles (4 x 19°; 6 x 26°; 6 x 36°; 6 x 50°)
12	James Thomas PAR cans, CP62 (others upon request) (1kW)
5	Selecon LUI 4-way cyclorama floods (each way 1kW)
4	Selecon LUI individual symmetric floods (1kW)
18	Par 16 birdies (with individual transformers) (50W)

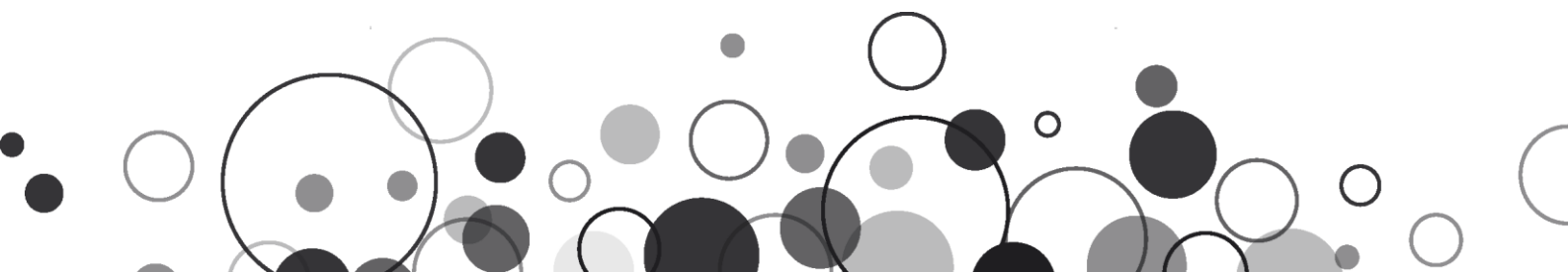
Effects

1	Look Solutions Unique 2 Haze Machine
2	Look Solutions Viper S Smoke Machine
2	Martin Atomic 3000 Strobe
2	Soundlab 400W U.V. Cannons

Additional extra stock;

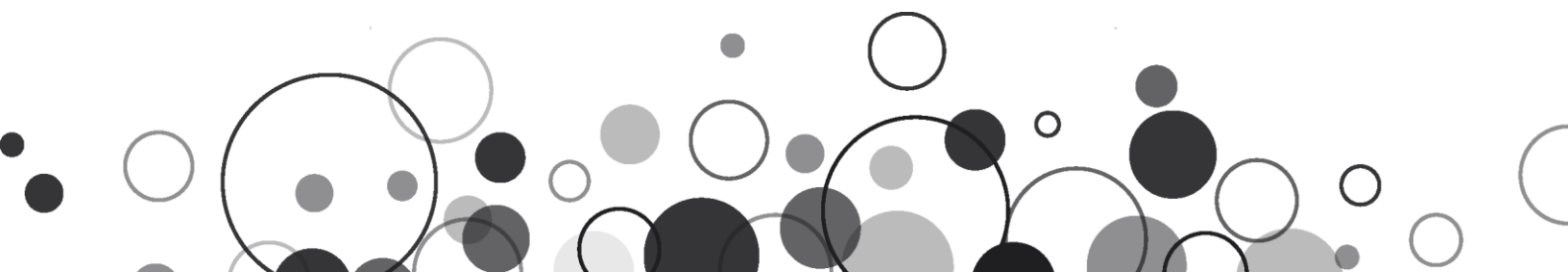
2 Powerdrive stands with 6 socket IWB T-bars, assorted lengths of Socapex; Socapex - 15A plug spiders; Socapex - 15A socket spiders; reasonable stock of 13A and 15A extensions of various lengths; 6 tank-traps and assorted scaffold lengths for booms; 2 Martin Magnum 250 smoke machines with IEC remote control.

We do try to Pre-rig for a show, so having the Technical details for your show early is a must and as we have a good selection of gels, we will try to gel up as well. We will inform you if this is not possible. Our entire colour is LEE Filter.



### 3: Sound Equipment

<u>Desk</u>		Yamaha LS9 16 channel digital mixer XLR tie lines available all over the theatre (and the whole building), in particular there are 12-way multi-core sockets in each corner of the stage, with the first four ways in each corner also directly available as both male and female XLR sockets Good stock of XLR microphone cable, including multi-core cable and stage boxes. Flexible speaker patch, with outlets all around the theatre. Main mix normally feeds FOH speaker array (left and right, plus central pair flown above the front edge of the stage, with two sub bass, one in each wing)
<u>Microphones</u>	4 2 2 2 8 2	Shure SM58 vocal mics Shure Beta 58A vocal mics Shure SM57 instrument mics AKG C 547 BL boundary layer mics Adjustable boom mic stands (4 tall, 4 medium) Adjustable vertical mic stands
<u>Amplification</u>	4	QSC PLX 3102 dual-channel amplifiers BSS Soundweb 3088 Lite active crossover
<u>Speakers</u>	4 2 2 2	EM Acoustics EMS-81 flown on LX2. 250W RMS; 8ohm EM Acoustics i-2 flown at the rear of the auditorium. 250W RMS; 8ohm EM Acoustics i-8 sub bass driver, one in each wing. 600W RMS; 4ohm Tannoy Reveal 5A monitor speakers in the control box
<u>Processing and outboard units</u>	2 1 1 2 2 4 2	Tascam MD-350 Minidisc player/recorder Tascam CD-RW901 CD player/recorder Sony MXD-D4 CD/Minidisc player BSS FCS-966 31 band stereo graphic equaliser Portable CD players Active DI boxes (BSS AR-133) Active stereo DI boxes (MTR DI2)



## 4: Communications

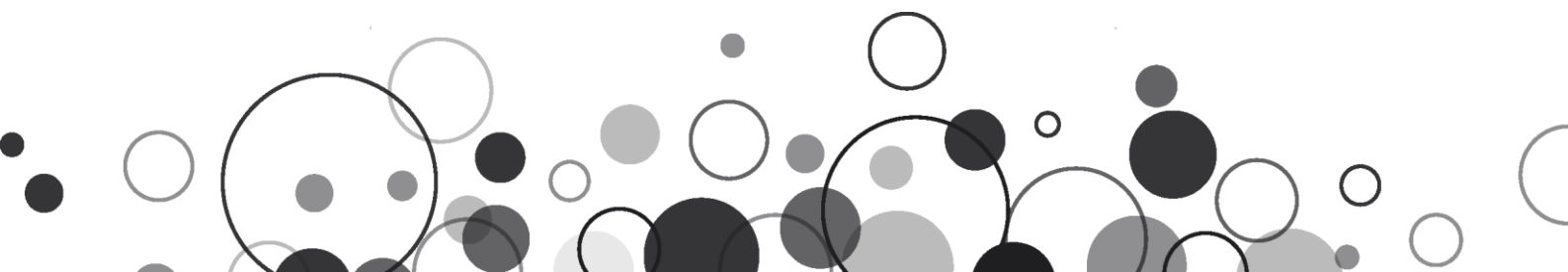
	Stonewood Intercom master station
8	Stonewood dual channel belt-pack
4	Tecpro single circuit belt-pack
12	Single Muff Headsets

Biamp Audiaflex Public Address system providing background music and paging calls to the entire building, with zoned control.

## 5: Audio Visual

1	Casio XJ-560 data projector (XGA (1024x768); 3000 lumens; VGA, s-video and composite (RCA/phono) video inputs; vertical and horizontal keystone; approx 4 years old)
1	NEC VT560 data projector (XGA (1024x768); 1300 lumens; VGA, s-video and composite (RCA/phono) video inputs; vertical keystone; approx 7 years old)
1	DVD Player
1	VHS Player/recorder
2	Panasonic NV-GS400 MiniDV Camcorders
1	Photo Tripod
2	Video Tripods

**NOTE: AS THE PEGASUS EQUIPMENT IS HEAVILY USED PLEASE CHECK WITH THE HEAD OF TECHNICAL AND PRODUCTION AS TO THE AVAILABILITY OF SPECIALIST ITEMS.**



## Other Information

### Getting to the Theatre (map enclosed or via the website)

Please note that Magdalen Road is a one way street, Pegasus is on the right, next door to The Magdalen pub, at the Iffley Road end and that is the only approachable way to the Theatre.

### Driving

Driving to Oxford from London is easy along the M40 but don't forget to turn off at junction 8! NB leaving London by road on a Friday afternoon or evening is always very slow. The M40 also makes driving from the Midlands fairly easy, however you may have to allow extra time for fog. Once you reach the Ring Road, go round to the Littlemore\City Centre roundabout and head for the City centre/Rose Hill (see-attached map). Driving through the centre is effectively impossible.

### Public Transport

There is a frequent bus service from London (Victoria coach station and/or Marble Arch) to Oxford (The Oxford Tube) which is a 24Hr service. This service is cheap, quick and often more efficient than the train.

A Rose Hill bus (No 3) gets you to The Magdalen pub, just beside the Pegasus Theatre in Magdalen Rd. You can catch either of these services from the bottom of Iffley road (if you get off the coach at St Clements) or from Bonn Square on Queen Street in the town centre. If you do arrive by train you can catch a Blackbird Leys bus (No 1 or No 5) to the opposite end of Magdalen Rd (by the old bingo hall, now called the *Regal*), from just outside the station and walk 500 metres to the other end of Magdalen Rd to reach the theatre. Obviously train and bus times will have to be checked, as Pegasus cannot vouch for Public transport reliability!

## Additional Facilities

The Pegasus building also has a dance studio, and a small workshop if your company needs to do minor repairs to set/props. These spaces are heavily programmed and not normally available for use by the Company, so if you wish to use them please advise us as early as possible – a **minimum** of two weeks is required if we need to reschedule other activities in these spaces.

There are no sinks in the dressing room itself, but there are in the toilets just outside. An ironing board and an iron can be available if required. Tea and coffee can be made using the venue's facilities, or the front of house cafe has a range of drinks and snacks. There is a washing machine and tumble drier on site, in our costume store.

On the Iffley Road there is a fish and chip shop and Co-op 400 metres from the theatre, or on the Magdalen Rd there is a vegetarian cafe 200 metres away. Sandwiches and rolls are available in several local grocers, and several local pubs do good food. There is a wide choice of restaurants and cafes either in town or close by on the Cowley Rd (very good for eating in the evening). Both are only a relatively short distance away. Last food orders tend to be by 11pm.

**Smoking is not allowed in the building at any time** - including the dressing room. Please smoke at the rear of the car park at the back of the cycle parking and use the smokers pole.

*Updated September 2011  
Revised November 2010*

